

**WILLIAMSON FINANCIAL SERVICES LIMITED**

CIN : L67120AS1971PLC001358

Udayan, House No. 147, 2nd Floor, Ganeshguri, R.G. Baruah Road, Guwahati – 781 005

Email: administrator@mcleodrussel.com Website: www.williamsonfinancial.in

Phone : 033-22435391 Fax : 033-22483683

Notice is hereby given that an Extraordinary General Meeting of the Members of the Company will be held on Wednesday, 3rd January, 2018 at 12.00 Noon at Hotel 'D' Courtyard R.G. Baruah Road, Opp. Nursery, Guwahati- 781005, Assam ('the Meeting').

Notice of the Meeting, setting out the business to be transacted thereat has been sent to the Members to their Registered addresses by post / courier. The aforesaid documents have been sent electronically to those Members who have registered their E-mail addresses.

Notice is also given in terms of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 ('the Rule') that the business in respect of the Meeting may be transacted by way of remote e-voting ,i.e, e-voting from a place other than the venue of the Meeting as well as voting through electronic system or ballot / poll at the Meeting.

Other particulars in terms of the Rule are given below:

- (a) The date and time of commencement of remote e-voting : 30th December, 2017 at 10 A.M.
- (b) The date and time of end of remote e-voting : 2nd January, 2018 at 5.00 P.M.
- (c) Cut-off date:27th December, 2017.
- (d) Persons who have acquired shares and become Members of the Company after the despatch of Notice of the Meeting may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [mdpldc@yahoo.com](mailto:mdpldc@yahoo.com)
- (e) Remote e-voting shall not be allowed beyond the date and time given in (b) above.
- (f) Members attending the Meeting who have not already cast their votes by remote e-voting shall be able to exercise their right to vote at the Meeting through electronic voting system or ballot or poll.
- (g) A Member may participate in the Meeting even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the Meeting;
- (h) A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date only shall be entitled to avail of the facility of remote e-voting or voting at the Meeting.
- (i) Notice of the Meeting is displayed in the Company's website [www.williamsonfinancial.in](http://www.williamsonfinancial.in) and also in the NSDL website [www.evoting.nsdl.com](http://www.evoting.nsdl.com)
- (j) Name, designation, address, email id and phone number of the person responsible to address the grievances connected with facility for voting by electronic means:
  1. Mr. Rajagopal, Official of the Registrars, Maheswari Datamatics Private Limited, 23, R.N Mukherjee Road, 5th Floor, Kolkata - 700001. Email ID: [mdpldc@yahoo.com](mailto:mdpldc@yahoo.com). Phone : (033) 2243-5809/5029. Mobile No. 9831386538.
  2. Mr. S. K. Choubey, Official of the Registrars, Maheswari Datamatics Private Limited, 23, R.N Mukherjee Road, 5th Floor, Kolkata – 700001. Email ID: [mdpldc@yahoo.com](mailto:mdpldc@yahoo.com). Phone : (033) 2243-5809/5029. Mobile No. 9903305154.
  3. Mr. Subhasis Sengupta, Assistant Manager, NSDL, The Millenium, 5th Floor, Flat No. 5W, 235/2A, A J C Bose Road, Kolkata – 700 020. Email ID: [subhashiss@nsdl.co.in](mailto:subhashiss@nsdl.co.in) Phone : (033) 2281-4661/62.
  4. Mr. Supratim Mitra, Assistant Vice President, NSDL, The Millenium, 5th Floor, Flat No. 5W, 235/2A, A J C Bose Road, Kolkata – 700 020. Email ID: [supratimm@nsdl.co.in](mailto:supratimm@nsdl.co.in) Phone : (033) 2281-4661/62.
  5. Mr. Vikram Jha, Assistant Manager, NSDL, The Millenium, 5th Floor, Flat No. 5W, 235/2A, A J C Bose Road, Kolkata – 700 020. Email ID: [vikramj@nsdl.co.in](mailto:vikramj@nsdl.co.in) Phone : (033) 2281-4661/62.

By Order of the Board

Williamson Financial Services Limited

Place : Kolkata

Date : 7th December, 2017

P. Bandyopadhyay

Company Secretary

H-24 x W-8

P. Bandy